

Schedule Correction Policy

According to the School Board Policies, students must have four core classes each semester!!

All requests for schedule changes will be governed by the following guidelines:

The following circumstances are considered errors:

- I don't have the required prerequisite to be in the class
- My schedule is not complete
- A course is omitted which the student had selected or that is required
- A conflict exists between two courses offered in the same period
- A course is scheduled which the student had not selected
- Too many courses are scheduled in one semester

The following are not considered errors or acceptable changes:

- Students or parents requesting a teacher change
- Different lunch/free period/class (friend, time of the day, etc.)
- Students who want certain periods off to accommodate a job or certain activity
- Student has changed their mind about a class after the timeline is passed

Please refer to the entire policy in the registration guide. I have read and understand the Schedule Correction Policy and understand my responsibility in selecting my courses according to this policy. Failure to sign by either the student or parent does not excuse the student from abiding the schedule correction policy.

Student Signature: _____

Parent Signature: _____